



RAYNHAM PARISH COUNCIL

Dear Councillors

22nd May 2018

You are summoned to the Annual Parish Council Meeting of Raynham Parish Council on Tuesday 29th May 2018 following the Annual Parish Meeting at 6.30pm in the West Raynham Village Hall.

Jodie Bond, Parish Clerk & RFO

Public Participation: Parishioners are very welcome to attend and, before the formal start of the meeting, are invited to bring any matters of interest or concern to the attention of the Parish Council.

Annual Parish Council Meeting Agenda

1. Election of Chairman
2. Election of Vice Chairman
3. To receive apologies for absence
4. Declarations of Interest and requests for dispensations by Councillors in any of the agenda items.
5. Minutes of meeting held on 22nd March 2018 to be approved.
6. Matters arising on the minutes (for information only), not included on the agenda
7. To adjourn the meeting to hear from Councillors and members of the public present
8. Defibrillator update
9. Open Spaces
 - 9.1 Cherry Trees
 - 9.2 Bus Shelters
 - 9.3 Speed Signs
 - 9.4 Street Lighting
 - 9.5 Play area equipment inspection
 - 9.6 Public Footpath
10. To agree council insurance policy.
11. Data Protection
 - 11.1 To approve and adopt the General Data Protection Regulations Policy.
 - 11.2 To approve the Council's privacy notice to be displayed on the website.



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12. Planning matters
13. Financial matters
 - 13.1 To confirm completion of the review of effectiveness of internal audit/controls
 - 13.2 Annual Return and Accounts for the y/e 31st March 2018
 - 13.3 To agree any payments to be made
14. To receive correspondence
15. To receive any items for inclusion on the next agenda
16. To note the date of the next parish council meeting
17. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items:
 - 17.1 To agree an amendment to the Clerk's job description to include role of DPO
 - 17.2 To consider an incremental pay increase for the Clerk